CERTIFICATE OF ACHIEVEMENT IN HUMAN SERVICES (SOCIAL WORK)

This certificate prepares students for entry-level employment in the field of Human Services (Social Work). Students completing this certificate will acquire skills in critical thinking, case planning, crisis intervention, theory-based assessment, working knowledge of community resources and hands-on work experience in a human services agency in the community.

Program Outcomes

- Assessment: Using a case vignette in each course the student will analyze the case and identify problem areas.
- Legal and ethical: The student will use a case vignette in each course to identify any legal and ethical issues that might arise while providing services to the case.
- Treatment planning: The student will use a case vignette in each course to assess the area in need of intervention and will discuss these interventions.
- Community resources: The student will identify community resources that could be used to assist a person or family in a case vignette in each course.
- Self Care: The student will identify areas of support and self-care that are needed for themselves to professionally assist the clients in specific case vignettes, such as supervision, consultation, personal counseling.

Career Opportunities

Upon successful completion of this certificate, students will be prepared for employment in the following fields: entry-level jobs in Health and Human Services and a variety of non-profit service organizations working in eligibility, case management, crisis, residential care and substance abuse treatment.

Program Requirements

Code	Title	Units
REQUIRED CERTIFICATE COURSES		25
COMP 005	Computer Concepts	4
or COMP 130	Introduction to Personal Computers	
ECON 025	Introduction to Economics	3
or ECON 040	Principles of Microeconomics	
or BUS 297	Personal Finance	
HSRV 101	Group Design and Leadership	4
HSRV 102	Drug and Alcohol Treatment	3
HSRV 120	Introduction to Social Welfare	3
HSRV 121	Interviewing	5
HSRV 122	Introduction of Human Services	3
+		
REQUIRED WORK EXPERIENCE		3
Select three units of the following courses (no more than four units of any course):		
WEXP 193H	Human Services Work Experience – First Semester	1-4
WEXP 194H	Human Services Work Experience - Second Semester	1-4
WEXP 195H	Work Experience Human Services - Third Semester	1-4
+		
RESTRICTED ELECTIVES		6
Select six units from the following courses:		
ANTH 010	Cultural Anthropology	3
ETHN 001	Black American Studies	3
ETHN 002	American Indian Studies	3
ETHN 003	Chicana and Chicano Studies	3
ETHN 004	Asian American Studies	3
ETHN 010	Introduction to Ethnic Studies and Social Justice Studies	3
HSRV 104	Issues in Family Violence	3
PSY 001	General Psychology	3
PSY 005	Social Psychology	3
PSY 010	Human Sexuality	3
PSY 034	Abnormal Psychology	3
PSY 133	Personal and Social Growth	3
SOC 026	Marriage and Family Life	3
=		
TOTAL		34

The Certificate of Achievement requirements include completion of the certificate courses with a “C” or better grade in each course. Required and support courses may be substituted with the approval of the Social Sciences Division Chair.