

# CERTIFICATE OF ACHIEVEMENT IN HUMAN SERVICES (SOCIAL WORK)

This certificate prepares students for entry-level employment in the field of Human Services (Social Work). Students completing this certificate will acquire skills in critical thinking, case planning, crisis intervention, theory-based assessment, working knowledge of community resources and hands-on work experience in a human services agency in the community.

## Program Outcomes

- **Assessment:** Using a case vignette in each course the student will analyze the case and identify problem areas.
- **Legal and ethical:** The student will use a case vignette in each course to identify any legal and ethical issues that might arise while providing services to the case.
- **Treatment planning:** The student will use a case vignette in each course to assess the area in need of intervention and will discuss these interventions.
- **Community resources:** The student will identify community resources that could be used to assist a person or family in a case vignette in each course.
- **Self Care:** The student will identify areas of support and self-care that are needed for themselves to professionally assist the clients in specific case vignettes, such as supervision, consultation, personal counseling.

## Career Opportunities

Upon successful completion of this certificate, students will be prepared for employment in the following fields: entry-level jobs in Health and Human Services and a variety of non-profit service organizations working in eligibility, case management, crisis, residential care and substance abuse treatment.

## Program Requirements

Code	Title	Units
REQUIRED CERTIFICATE COURSES		25
COMP 005	Computer Concepts	4
or COMP 130	Introduction to Personal Computers	
ECON 025	Introduction to Economics	3
or ECON 040	Principles of Microeconomics	
or BUS 297	Personal Finance	
HSRV 101	Group Design and Leadership	4
HSRV 102	Drug and Alcohol Treatment	3
HSRV 012	Introduction to Social Work	3
or HSRV 120	Introduction to Social Welfare	
HSRV 121	Interviewing	5
HSRV 122	Practices in Human Services/Social Work	3
+		
REQUIRED WORK EXPERIENCE		3
Select three units of the following courses (no more than four units of any course):		
WEXP 193H	Human Services Work Experience – First Semester	1-4

WEXP 194H	Human Services Work Experience - Second Semester	1-4
WEXP 195H	Work Experience Human Services - Third Semester	1-4
+		
RESTRICTED ELECTIVES		6
Select six units from the following courses:		
ANTH 010	Cultural Anthropology	3
ETHN 001	Black American Studies	3
ETHN 002	American Indian Studies	3
ETHN 003	Chicana and Chicano Studies	3
ETHN 004	Asian American Studies	3
ETHN 010	Introduction to Ethnic Studies and Social Justice Studies	3
HSRV 104	Issues in Family Violence	3
PSY 001	General Psychology	3
PSY 005	Social Psychology	3
PSY 010	Human Sexuality	3
PSY 034	Abnormal Psychology	3
PSY 133	Personal and Social Growth	3
SOC 026	Marriage and Family Life	3
=		
TOTAL		34

The Certificate of Achievement requirements include completion of the certificate courses with a "C" or better grade in each course. Required and support courses may be substituted with the approval of the Social Sciences Division Chair.